



## Catholic Community Foundation of Oregon

641 SW Umatilla Ave. • Redmond, Oregon 97756  
Phone: (541) 388-4004 • Fax: (541) 388-2566

### LFF Board Member Agreement

I, \_\_\_\_\_, understand that as a member of the Board of Directors of The Legacy of Faith Foundation, I have a legal and ethical responsibility to ensure that the organization does the best work possible in pursuit of its goals. I believe in the purpose and the mission of the organization, and I will act responsibly and prudently as its steward.

As part of **my responsibilities** as a Board member:

1. I will interpret the organization's work and values to the community, be willing to represent the organization, and act as a spokesperson on specific issues.
2. I will attend at least 75% of Board meetings, committee meetings, and special events.
3. Each year I will make a personal investment of my time, skills, finance or other type of contribution, at a level that is meaningful to me.
4. I will actively participate in one or more activities, to the best of my abilities.
5. I will act in the best interests of the organization, and excuse myself from discussions and votes where I have a financial conflict of interest.
6. I will stay informed and attempt to review information contained in the Board packet prior to attending Board meetings. I will participate in and take responsibility for making decisions on issues, policies and other Board matters.
7. I will work in good faith with staff and other Board members as partners towards determining and achieving this organization's goals.
8. I will abide by all existing Policies and Agreements adopted by the Board of Directors, including but not limited to the Conflict of Interest Policy.
9. If I don't fulfill these commitments to the organization, I will expect the Board President to call me and discuss my responsibilities with me.

In turn, the **organization will be responsible** to me in several ways:

10. I will be sent, without request, semi-annual financial reports and regular updates as needed of organizational activities and projects that allow me to meet the "prudent person"1 standards of the law.



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11. Opportunities will be offered to me to discuss with the Executive Director and the Board President the organization's programs, goals, activities, and status. Additionally, I can request such opportunities.
12. The organization will help me perform my duties by keeping me informed about issues in the industry and field in which we are working, and by offering me opportunities for professional development as a Board member.
13. Board members and staff will respond in a straightforward fashion to questions that I feel are necessary to carry out my fiscal, legal and moral responsibilities to this organization. Board members and staff will work in good faith with me towards achievement of our goals.
14. If the organization does not fulfill its commitments to me, I can call on the Board President and Executive Director to discuss the organization's responsibilities to me.

Signed:

\_\_\_\_\_  
Member, Board of Directors

\_\_\_\_\_  
Date

\_\_\_\_\_  
Exec Director, Mark French

\_\_\_\_\_  
Date

<sup>1</sup> The "Prudent Person Rule," applied in many legal settings in slightly differing language, states that an individual must act with the same judgment and care as, in like circumstances, a prudent person would act.